

OWENSBORO PUBLIC SCHOOLS
DIRECTORY INFORMATION OPT-OUT FORM

The District has designated the following student information as “directory information:”

- Names, addresses, telephone numbers, and school email address
- Birthdates and places of birth
- Grade level, dates of attendance, major field of study, and most recent educational institution attended
- Degrees and awards received, honors and recognitions
- Participation in officially recognized activities and sports
- Weight and height of athletic team members
- Photographic, video, or electronic images taken and maintained by the District *** purpose of release to the media and/or use in an OPS or school publication *** (specifically excluding surveillance video and any other electronic images which may confidential information relating to a student)

Any eligible student (18 years of age or older) or parent/guardian who does not wish to have directory information released shall complete this form and return it to Mr. Jared Revlett (270) 686-1000 at the Owensboro Public Schools Central Office, 450 Griffith Avenue, within 30 days of enrollment. If you have questions or concerns about the release of this information, please contact your school principal.

*Photos and videos may be placed in the yearbook, released to the media, or used in OPS school and media publications.

**Photos or videos of students may also be published on district-approved teacher websites, blogs, or social networking sites designed to promote communication with students, parents, and the community or for the purpose of supplementing classroom instruction.

Child’s Name: _____

School: _____

I hereby exercise my rights under state and federal law and request that the following types of directory information not be released without my prior written consent:

- Please do not release any directory information about my child.
- Please do not release any photos, videos, or electronic images of my child. I understand that this means that photos of my child will NOT be published in the yearbook or elementary classroom composites; released to the media; or published on district/school-sponsored websites.
- Please do not publish any directory information about child (including photos, videos, and electronic images) on district/school-sponsored websites.

Signature of Parent/Guardian or Eligible Student

Date